

OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION
DISTRICT NORTH WEST A, BL- BLOCK
SHALIMAR BAGH, DELHI

No.F.10/DD/NWA/PB/2009/273

DATED: 25/09/2009

To

✓ The Manager
Kasturi Ram International School
Narela, Delhi-110040

Sub.: Grant of Regular Upgradation to the School from Secondary to
Sr. Secondary level without aid w.e.f Academic Session 2009-10 with Arts
And Commerce Stream

Sir,

With reference to your application on the subject noted above, I am directed to convey the approval of Director of Education to grant of regular upgradation to the School from Secondary to Senior Secondary level (without aid) w.e.f Academic Session 2009-10 in Arts and Commerce Stream subjects to fulfillment of the following terms and conditions:-

1. That the School shall abide by the provisions of Delhi School Education Act & Rules, 1973 framed there under as well as the instructions issued from time to time.
2. That the School shall admit students without any discrimination of caste and creed and preference shall be given to the students of the area concerned.
3. That the School shall equip the Science labs as per the norms of the department and suitable facilities for practical work shall be provided to the students and a list to be furnished to the concerned E.O for verification.
4. That a proper Library shall be established and facilities for reading room shall also be made available for students as well as teachers. Moreover, approved standard books shall be purchased. Books as per ratio of 10 per student may be added and list to be furnished to the concerned EO for verification.
5. That the adequate sports material shall be purchased for outdoor games and indoor games.
6. That the School shall strictly abide by the provisions of DSEA&R, 1973 and payment shall be made as per section 10(1) of DSEA&R, 1973 as per VI th pay commission to all the employees through cross cheques and proofs shall be shown to the concerned EO.
7. That the enrolment in each section shall not exceed the numbers of students calculated @ 10 sq. ft per student for the available area of classroom and the School shall provide adequate and sufficient accommodation as per norms of the department in each class. The number of existing sections should not exceed the numbers of classroom of the proper size in the School.

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION
DISTT. NORTH WEST (A), BL Block, Shalimar Bagh, DELHI

No.F./Z-X/2008/NW-A/225-33

Dated: 6/2/08

To,

The Manager,
Kasturi Ram International School
Sector-10, Narela, Delhi

Subject: Grant of Recognition to the School from Class-Ist to Xth level
(without aid) w.e.f. academic session 2007-08.

Sir,

With reference to your application on the subject noted above, I am directed to convey the grant of recognition to your school from Class-Ist to Xth (without aid) w.e.f. academic session 2007-08 subject to the fulfillment of the following terms and conditions:

1. That the school shall abide by the provisions of Delhi School Education Act & Rules, 1973 framed thereunder as well as the instructions issued from time to time.
2. That the school shall admit students without any discrimination of caste & creed and preference shall be given to the students of the area concerned.
3. That the school shall equip the science Lab. as per the norms of the Department and suitable facilities for practical work shall be provided to the students and a list be furnished to the concerned Education Officer for verification.
4. That a proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. More approved standard books shall be purchased. Books as per the ratio of 10 books per student may be added and list be furnished to the concerned Education Officer for verification.

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5. That the adequate sports material shall be purchased for out door games and indoor games.
6. That the school shall strictly abide by the provisions of DSEAR, 73 and payment shall be made as per section 10(1) of DSEAR, 73 to all the employees through crossed cheque and proof should be shown to the concerned Education Officer.
7. That the enrollment in each section shall not exceed the number of students calculated @ 10 sq. ft. per student for the available area of the class room and the school shall provide adequate and sufficient accommodation as per norms of the Department in each class. The number of existing section should not exceed the number of class room of proper size in the school.
8. That the school shall not run any unrecognized classes or any other activity within the school premises and all the recognised classes shall be run under the banner of the recognised school.
9. That all the facilities prescribed under Rules 50 & 51 of DSEAR, 73 shall be made available to the students, provision of Rule 6, 7 & 9 be strictly observed.
10. That the service contract between the management and the employees shall be executed immediately.
11. That the arrangement of good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students adequately.
12. That the violation of any instruction/order/conditions/rules & regulations of the Department shall lead to the withdrawal of recognition with the approval of the Directorate of Education, Delhi.
13. That the management of the school shall provide all the facilities as per Rule 50 and all conditions as required under Rule 51 shall be complied with.

14. That the management of the school shall create a reserve fund equal to 03 months salary of the staff in a joint name of competent authority and the Manager of the school in any scheduled bank within a month.
15. That a report about the fulfillment of the above conditions giving the extent to which each condition is fulfilled shall be sent to the concerned Education Officer every six months.
16. That the school will appoint the requisite qualified staff as per recruitment rules and post fixation norms of the Department. Further the school will remove the unqualified and overaged staff immediately and proof thereof should be provided to the concerned Education Officer for verification and required staff strength must be complete in all respect as per norms.
17. That the recognition granted is subject to fulfillment of condition of affiliation of CBSE & the school should not start secondary classes without grant of affiliation by the board concerned.
18. That the school will follow the approved courses of study prescribed by the Department.
19. That the school should appoint proper staff as per the norms within a period of 90 days on issue of the letter of recognition.
20. That the school should reserve 20% seats for Economically Weaker Section (E.W.S.).
21. That the school shall submit the returns to the act branch of the department of the education as per the rules 180.
22. The managing committee shall regulate the functioning of the school strictly in accordance with the provisions of the DSEAR 1973.
23. The managing committee of the school shall not increase fee in future academic session without the prior intimation to the director of education which is mandatory requirement under sub section 17(3) DSEA 1973.

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24. Proof to the effect that qualified staff has been appointed as per R.R's will be provided for verification by EO. The services of all employees will be governed by DSEA & R 1973.
25. That the staff shall be paid all arrears and shall be paid as per fifth pay commission pay scale, proof shall be given to the EO for verification.
26. Provident fund register shall be maintained and the cash book completed and shown to EO of the zone concerned for verification from time to time.

Yours faithfully,

(MRS. URMIL KHANNA)
DY. DIR. OF EDUCATION
DISTT. NW-A

No.FIZ-X/2008/NW-A/ 225-33

Dated: 6/2/08

Copy forwarded for information and necessary action to:

1. Addl. DE (Act), Dte. of Education, Old Sectt., Delhi
2. ADE (Act), Dte. Of Education, Old Sectt., Delhi
3. DDE (CW), Dte. Of Education, Lucknow Road, Delhi
4. DDE (Plg.), Dte. Of Education, Patrachar Vidyalaya, Delhi
5. Secretary CBSE, Preet Vihar, Delhi
6. Education Officer Zone-X.

Bans
6/2/08
E.O. Zone-X

(MRS. URMIL KHANNA)
DY. DIR. OF EDUCATION
DISTT. NW-A